



**Duncombe Primary School**  
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Date: 13<sup>th</sup> December 2021

**Re: New rates and Opening Times**

Dear Parent and carers,

It has been fantastic seeing so many children attending wrap around care provision at Duncombe. When we relaunched the provision in September 2020, we introduced new rates and times to maximise uptake and ensure the provision was sustainable for pupils.

Since April this year, we have been carefully monitoring the cost, attendance and participation across breakfast club, enrichment and afterschool club as we need to ensure the provision is financially viable.

We have identified that there is a current financial shortfall. To continue running, we, unfortunately need to increase fees. These changes have been outlined below;

- Afterschool and Enrichment will run from **3.20pm – 5.55pm**, this is to reduce late pick up and subsequent additional hours for staff.
- We are reintroducing late pick up fee's, these are charged at £5 for the first 5 minutes late and £1 per minute thereafter.
- Enrichment activity prices will remain the same, however, we will introduce a tariff fee for our open access afterschool club provision and slightly increase the cost of breakfast club;
  - Children entitled to benefits related free school meals; New cost is **£6.00** per day
  - Children not in receipt of benefits related free school meals; New cost is **£8.50** per day
  - Breakfast club will be increased to **£2 for all children**

We understand these changes may present challenges for parents and carers, but to ensure we are able to continue providing wrap around care we must try and close the financial gap. All changes are of course subject to review.

If you have any questions or concerns, please do make an appointment to come and see me.

Very best wishes

*Monique Roberts*

Monique Roberts  
School Business Manager / Extended Day Manager

