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Wednesday 9th December 2020

RE: Christmas Holiday closure and contact during holidays.

Dear Parents and carers,

We were advised by the DFE yesterday that schools should close for Christmas a day earlier. The reason for this is to minimise the risk for staff and children over the Christmas holidays. It also allows track and trace to operate via the school until December 23rd 2020.

Therefore, Duncombe will close **on Thursday 17th December at 2pm.** We will re-open on Tuesday 5th January 2021 at 8.40 am.

Should any of your household test positive for Covid19 during the holidays you should contact me directly on my email. This allows me to inform Public Health for track and trace which is important to prevent further transmission. My email is: helenryan@duncombepprimary.co.uk.

I am sorry that the notice of early closure is so late and appreciate that this puts a burden on working parents especially. I have cancelled the INSET days in June next year to balance the day lost by the early closure next week.

Yours sincerely,

Helen

Helen Ryan
Headteacher

